



**2021/2022**  
**Saint Francis of Assisi Catholic School**  
**and**  
**Saint Francis Childcare**

**Communicable Disease Management and Safety Plan**

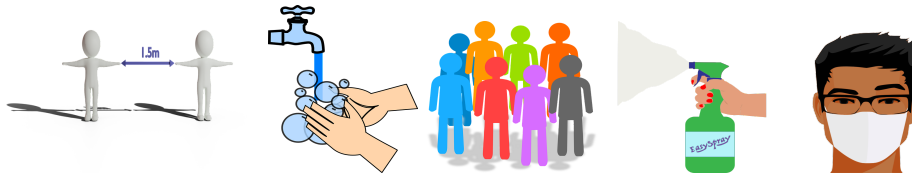
**Julie Manion Head of the Administrative Team**

# 21/22 Communicable Disease Management and Safety Plan

## Introduction

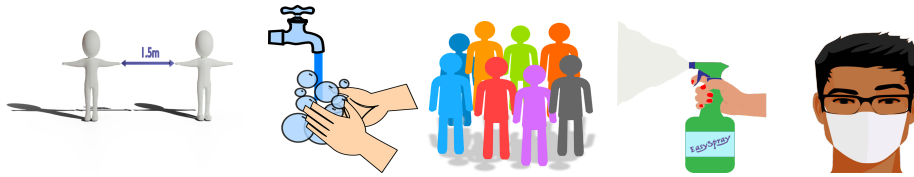
St. Francis of Assisi Catholic School recognizes that illness is a natural part of childhood. The inherent danger of the lasting consequences of communicable diseases to our students, staff, families, parish and community require that measures be taken in advance of an outbreak to reduce the spread of illness. We emphasize the importance of reducing exposure to the coronavirus and other pathogens with preventative measures. We work to have systems in place that follow the latest scientific information and assure that protocols are in place to keep students, staff, families, parish, and community safe.

## Section I Prevention



1. In accordance with OR **581-022-2220** St. Francis of Assisi Catholic School follows the prevention oriented health curriculum standards set by the Oregon Department of Education for each grade level. We also follow the key principles for reducing potential exposures.
  - o Education of staff and families about communicable diseases and exclusions for staff and students.
  - o Vaccination- continue to supply accurate information about all vaccines.
  - o Physical distancing — minimizing close contact (>3 feet) with other people.
  - o Hand hygiene — frequent washing with soap and water or using hand sanitizer.
  - o Cohorts — conducting all activities in groups that remain together over time with minimal mixing of groups.
  - o Protective equipment — use of masks, face shields, face coverings, and barriers, when cohorts must mix.
  - o CDC guidance suggests Students should wear face coverings when indoors, or harms do not outweigh the risks.
  - o Environmental cleaning and disinfection — especially of high-touch surfaces, and restrooms.
  - o Isolation of sick people and quarantine of exposed people.

- With the above considerations foremost, outdoor activities are safer than indoor activities.



1.A. St. Francis of Assisi School maintains a health quarantine room adjacent to the school office with a bed and medical supplies, additionally for the 21-22 school year, we will use our conference room across the hall from the office as a health quarantine room for students or staff who feel ill and have a fever but can remain sitting. This room is in line of sight through windows from the school office. Anyone who looks or feels ill will report to the health quarantine room to have their temperature monitored and wait to be transported.

1.B St. Francis of Assisi School is a small school of less than 160 students. Cohorts are made of grade level groupings with physically distancing within and without the cohort. All students and staff will practice frequent hand washing. Staff will model the use of face shielding, face coverings, or barriers in common areas, while classrooms and outdoor spaces will be mask free. Proper ventilation will be maintained and isolation will be used as needed.

1.C Health screening information, including required immunizations and TB certificates, when required by ORS 433.260 and 431.110 and OAR 333-019-0405 will be stored for the school year and submitted to DCH as required.

1.D St. Francis of Assisi Catholic School does not have students enrolled who are medically fragile because parents are aware that we can not support their needs sufficiently. We acknowledge that an allergy is a medical condition which may have complications associated with communicable respiratory diseases. Registry of students with allergies is maintained to alert each year's new teacher of potential health risks to the children in their care. This information is kept confidential unless the child discusses it in class. Students who use inhalers independently are allowed to do so with a parent consent form from the Diocese of Baker.

1.E St. Francis of Assisi Catholic School follows the prevention oriented health curriculum standards set by the Oregon Department of Education for each grade level and links with community health professionals as possible.

1.F St. Francis of Assisi Catholic School uses available guidance for vision and hearing screening usually performed by trained volunteers. This may need to be postponed for the 21/22 school year, but every effort will be made to screen our students.

1.G All foods brought into classrooms (e.g. cupcakes for a birthday) will be prepackaged(store-purchased) with ingredient labels showing.

1.H Children get cuts, cry, and blow their noses, so all of the staff of St. Francis of Assisi Catholic School will participate in annual bloodborne pathogen training through Maxwell Health.

1.I Medications procedures:

- a. Permission form to administer all prescription and non-prescription medication must be completed by a parent with custodial rights.. Forms are available in the office.
- b. St. Francis School is not allowed to take verbal orders or phone orders to dispense medication to any child. Prescription and nonprescription medication must be brought to school by the parent in its original container. A Physician's order is to be included on the prescription label or on the medication consent form if a medication is by prescription.
- c. A locked storage area shall be provided for the safekeeping of the medication.
- d. Parents shall be notified concerning any possible side effects from the medication, failure of the student to be responsible about taking the medication and the need to replenish the medication.
- e. Children are not allowed to use other children's medication supply even if they use the same medications.
- f. Parents will be informed of the communicable Disease Exclusion Guidance for K-12 Schools

## Section II During Outbreaks

Incidents of Communicable Diseases are cause for concern in vulnerable populations, which would include a school. St. Francis will work to exclude students with fever, new cough, vomiting or diarrhea, in an effort to contain any outbreaks and protect our students, teachers, and families. Any communicable Disease incident shall be reported to Deschutes County Health (541) 330-7357 or their Communicable disease investigator Jill Johnson (541) 322-7452 and their school's liaison Lart Hart (541)322-7418.

2. Communicable diseases requiring exclusion:

- Chickenpox (varicella),
- COVID-19\*,
- Diphtheria\*,
- Hepatitis A\*,
- Hepatitis E\*,
- Measles\*,
- Mumps\*,
- Pertussis\* (whooping cough),

- Rubella\*,
- Salmonella enterica serotype Typhi infection\*,
- Scabies,
- Shiga-toxicogenic Escherichia coli (STEC) infection\*,
- Shigellosis\*,
- Infectious tuberculosis\*,

2.A. St. Francis of Assisi Catholic School maintains emergency contact information within the FACTS student information system. Parents are required to supply contact information, home and work addresses, and phone numbers as well as alternate numbers of two responsible adults who will care for their ill child. Parents are required to submit their child's medical information including the primary doctor's phone number through FACTS which keeps them readily available for use by administration in an emergency situation.

2.B. St. Francis will follow the exclusion requirements and quarantine requirements set forth by the Oregon Department of Education and the Deschutes County Health Department. Any communicable disease developing symptoms during the school day will be reported to the DCHD.

2.C. St. Francis of Assisi Catholic School encourages all students to reach their full potential by providing an atmosphere of acceptance and tolerance but reserves the right to exclude children who are in a transferable stage of a communicable disease until they are medically cleared to return. The Deschutes County Health department's standard shall be applied.

Parents are advised that no child should be brought to school with;

- vomiting
- diarrhea
- Fever of 100.4 or greater by mouth
- new cough
- Difficulty breathing
- Jaundice
- Eye symptoms
- Skin rash
- Headache with stiff neck
- Recent head injury
- Major Health event
- After surgery without a doctor's note

Parents are required to exclude sick children until 24 hours after all symptoms subside without fever reducing medicines or have a signed doctor's note.

- Parents will be contacted immediately upon the identification of illness in their

child.

- Parents will be informed if a close contact for a communicable disease has occurred. Parents will be informed if their child's cohort has been impacted by a communicable disease.
- Saint Francis of Assisi Catholic School employees having any communicable disease in a transferable stage will be restricted from work. The Deschutes County Health Department's standard will be applied.

2.D. St. Francis of Assisi Catholic school does not employ a School Nurse. Student health advice should only be given by the family's practitioner. Parent's are required to submit family medical information at registration and are asked to update it when it changes.

2.E. Saint Francis of Assisi Catholic School regularly assists all teachers in maintaining their first aid +CPR certifications.

### Section III Emergencies

3. In case of a medical emergency:

- Bloodborne Pathogen training, First Aid and CPR training will be activated.
- The presiding staff member will stay with the victim, determine the cause of the emergency, and give first aid.
- The presiding staff member will send a student to the office to call 911 and alert the administration. If possible, the presiding teacher will also call 911 and have a student hold the phone while he or she renders aid until help arrives.
- If possible, the presiding teacher will direct a staff member or responsible student to guide EMT's to the scene.  
Other students will be asked to clear the room, moving carefully to line up at an exit. If it is not possible to isolate the victim, then the other students should be moved to create isolation as quickly as possible.
- Once a medical emergency has been reported office staff must go to assist in rendering aid and manage student movement to a safe area.
- If evacuation is needed a fire alarm should be pulled. The school population would then proceed to the field to wait for instructions from first responders.
- All staff and students are familiarized with the evacuation plan and exits for rooms through monthly fire drills.
- Teachers are responsible for explaining the evacuation plan for the rooms their students visit regularly, at the beginning of each school year.
- Teachers are responsible for identifying physical, chemical, electrical, and biological) hazards in student occupied rooms. They must minimize hazards by moving item out of reach and out of sight of students, and to a different room if possible. Teacher will instruct students on safety protocols related to hazards.

- Yearly hazard training for staff will be conducted and documented with the help of the maintenance supervisor.
- Teachers are responsible for documenting that students have received safety instructions.. A log will be kept in FACTS.
- Safety inspections are conducted on campus in October and February as well as at the discretion of the fire department and the Early Childhood Division.
- Accident Reports (student, staff, or visitors) are to be filed in the office before the end of the school day. Corrective measures must be taken immediately. Data is analyzed and stored in house.
- Emergency drills and instruction shall be conducted starting the first week of school.and regularly there after. (Earthquake, fire, lockdown, lockout, and shelter in place)
- Parents will be notified of emergency drills and any isolation or quarantine situation affecting their child.

## Section IV After Exposure

4. St. Francis makes every effort to maintain a safe, clean environment for students and staff. Following a known exposure to a communicable disease, specific procedures will be performed.

- A. Students and their belongings will be moved to a clean room as we wait for directions from the Deschutes county Health Department. Isolation will start there.
- B. The parents of the classroom students, and parish priest, will be notified of the exposure while protecting the identity of the child.
- C. Quarantine will begin immediately as directed by Deschutes County Health.
- D. The affected classroom(s) will be ventilated for 24 hours.
- E. After ventilation, the classroom will be sanitized.
- F. The clean room will also be sanitized after students return home.
- G. Notice will be given to the school population if advised to do so by the Deschutes County Health Department.

## Section V A Safe Return to School

5. When quarantines, isolations, or exclusion occur:

- The cohort's return to school will be clarified by the school administration with the Deschute County Health Department and parents will be provided a return date.
- Excluded Individuals will need a doctor's note to return.

